

SECRET

ITEM NO.	CAPTION OR SUB-CAPTION	INSTRUCTIONS
1	Reporting Period	Give month and calendar year during which information in report was received at Headquarters.
2	Cryptonym	Do not show cryptonym until formal approval of its project.
7	Type of Project	Check box in accordance with budget designation in operational program.
8	Personnel	"Contract Personnel" are personnel engaged by contract either at Headquarters or in the Field. (See CSI 20-4.) For Staff Agents see CFR 14.3.
9	Funds for Current Fiscal Year	<p>a. <u>Current Project Ceiling</u>: The programmed figure less any subsequent reductions (sub-projects, program changes).</p> <p>b. <u>Cumulative Allotment</u>: The operational allotment as issued by the Budget Division.</p> <p>c. <u>Estimated Cumulative Obligations</u>: The Case Officer's considered estimate in round figures of the current fiscal year cost to date.</p>
10		<p>In reporting sub-items in Item 10, use letters and subheadings, as "b. <u>Pending Action</u>: . . ."</p> <p>NOTE: When actual PP or PM actions have ceased, omit all subheadings. But continue to report until after project is fully terminated at Headquarters, substituting a running account of the main aspects of termination proceedings for the usual entries in Item 10.</p> <p>Whenever space in Item 10 is insufficient to include all relevant entries, supplementary 8 x 10½" sheets may be used for left-over entries.</p>
a.	Action Reported:	<p>If Headquarters has not received any reports of action from the field during the reporting period, make the following entry:</p> <p align="center">"a. <u>Action Reported by Field</u>: None."</p> <p>Report propaganda action by the field on Form 112a.</p> <p>In reporting PM action, or other PP action in the field:</p> <p>(1) Give pseudonym or cryptonym of person, or cryptonym or true name of organization, responsible for the action.</p> <p>(2) Give location (country or smaller), and name or type of each target or target group.</p> <p>NOTE: Enter field action of periodic or routine nature as well as novel or unusual action.</p> <p>Report intelligence collection by project personnel.</p> <p>Whenever a reported action is undertaken as part of a coordinated international program or effort, specify that program or effort.</p>
a)	By Field	
b)	By Headquarters (Confine to operations)	
b.	Pending Action	Non-routine pending project action may be reported here. When nothing unusual is pending, omit this subheading.
c.	Observed Results (Objective Fact)	<p>Enter friendly or hostile judgments about project assets or operations made by specifically identified sources external to CIA.</p> <p>Enter judgments about project assets which are explicitly related to reported effects, instances or kinds of project action.</p> <p>When neither are available, omit this subheading.</p>
d.	Security Factors	<p>Enter a current assessment of operational security factors.</p> <p>Whenever unchanged from preceding report, make the entry:</p> <p align="center">"d. <u>Security Factors</u>: No New Information."</p>
e.	Assets Terminated	Report termination of a project asset here on first Project Status Report after information is received in Headquarters. When no terminations are reported by field, omit this subheading.
f.	New Assets	Give location and type of each person or organization named above (or on Form 112a) for the first time as responsible for a PP or PM action. If there are none, omit this subheading.

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